

Department of War (DoW) Personal Property Activity (PPA)

Personal Property Advisory #26-0078A

Date: 5 May 2026

From: Department of War (DoW) Personal Property Activity (PPA), Scott AFB, IL 62225

To: All Military Service Headquarters Representatives, Worldwide Personal Property Shipping Offices (PPSOs), Personal Property Processing Offices (PPPOs), DoW-Approved Transportation Service Providers (TSPs) and Non-Temporary Storage (NTS) TSPs

Subject: Storage-In-Transit (SIT) Warehouse Approvals – **CONUS Only**

1. Starting 1 May 2026, the PPA Storage Branch (SB) is accepting applications for DoW SIT warehouse approval **for CONUS, Alaska, Hawaii, Puerto Rico and Canada only. In accordance with Defense Transportation Regulation 4500.9-R, Part IV, Chapter A-406, Section A, paragraph two, the PPSO in the overseas area is responsible for accomplishing warehouse approval and inspections within their area of responsibility (AOR).**

2. To **start your application**, submit a formal written request including the following details:

- a. Complete company name (including DBA, if applicable)
- b. Physical warehouse address (including suite number, building number)
- c. POC name, email address, and phone number

3. Once a request is received, the SB provides a checklist of necessary documentation. Your company's representative is responsible for submitting these documents within 180 days of the receipt date of checklist. Your designated representative(s) is responsible for the timely submission of all paperwork; provide documents as they are ready rather than holding them. Failure to complete the SIT Pre-Award within the 180-day window results in no action by the SB, requiring full re-submission for approval.

4. Once all required documents are approved by the Program Manager (PM), a physical inspection by the SB is the final step in the approval process. The PM may grant temporary SIT approval if the SB cannot complete the physical inspection prior to granting permanent approval. This temporary status is subject to revocation by the PM for the following reasons:

- a. Temporary status is revoked if inspection deficiencies remain uncorrected and proof is not submitted to our office 15 days after the initial SB Storage Specialist visit.
- b. A facility will not be approved if its conditions or operations pose a risk to the stored military shipments.

Note: If temporary SIT approval for your facility is revoked, all military shipments in storage will be relocated to an approved facility at no expense to the Government.

5. Please send your SIT approval request or direct any inquiries regarding this advisory to transcom.scott.tcj9.mbx.pp-smo@mail.mil.

6. PPA Call Center: 1-833 MIL-MOVE (833-645-6683), Option 1, or email PCSCallCenter@mail.mil.
7. The PPA J3 Director approved this Advisory for release.